

CHAPTER 246
Street Administrator

246.01 Establishment of office; appointment.	246.02 Duties. 246.99 Penalty.
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CROSS REFERENCES

Obstructions and special uses of streets - see TRAF.
Ch. 460
Zoning of streets - see P. & Z. 1286.01
Required frontage - see P. & Z. 1286.09
Access streets - see P. & Z. 1286.32

246.01 ESTABLISHMENT OF OFFICE; APPOINTMENT.

Pursuant to Section 4.13 of the Village Charter, there is hereby established in and for the Village the Office of Street Administrator, which may be filled at the discretion of the Council by specific appointment. In the absence of such appointment the Chief of Police or Village President may perform the duties set forth in this chapter. (Ord. 2009-01. Passed 5-11-09.)

246.02 DUTIES.

The position of Street Administrator is in charge of the planning, coordination and operation of the street system, under the direction of the Village Council. The Street Administrator shall perform the following duties:

- (a) Supervision of full-time work force, as well as part time and seasonable help that becomes available;
- (b) Use staff, professional resources, other governmental agencies and private companies to efficiently accomplish in consultation with the Village Council the following:
 - (1) Maintenance of all streets and rights of ways. Included is surface patching, repair, gravel, shoulder repair, cutting of grass/weeds, removal of snow, salt/sand slippery areas, marking of parking spaces, traffic control markings, traffic control, parking control, installation and maintenance of guard rails, post, traffic and street signage;

- (2) Maintain Village sidewalks. Includes surveying sidewalk condition; obtaining estimates for budgeting; schedule and monitoring replacement work.
- (3) Maintain Village parking lots;
- (4) Maintain safe passage for both pedestrians and vehicles;
- (5) Issue orders necessary to keep streets, alleyways, parking spaces and lots and pedestrian footpaths free from any blockage, barriers or hindrances to insure the safe and efficient passageway of vehicles and pedestrians.
- (6) Any other street or right of way issue, as deemed necessary by the Village Council.

(Ord. 2009-01. Passed 5-11-09.)

246.99 PENALTY.

Who ever violates any order, whether written or verbal, of the Street Administrator in fulfilling the duties as outlined under Section 246.02, shall be responsible for a civil infraction and shall be fined not more than five hundred dollars (\$500.00).

(Ord. 2009-01. Passed 5-11-09.)