

CITY OF CASEVILLE  
DOWNTOWN DEVELOPMENT AUTHORITY  
December 17, 2019 8:30 a.m.

**MEMBERS PRESENT:** Amy Redwantz, Patricia Des Jardins, Dave Bouck, Lou Johnson, Steve Louwers, Rob Pillsworth, Kevin Stachowiak and Eric Yeager.

Also present: Jamie Learman and Dena Withey, Secretary.

A motion was made by Yeager and supported by Pillsworth to approve the minutes of the November 19, 2019 meeting, motion carried.

**CORRESPONDENCE** – Holiday Card from Manning Design.

**TREASURER’S REPORT**

The bank balances and bank statements were discussed. Learman reviewed the TIFA and 2Mil accounts.

A motion was made by Pillsworth and supported by Stachowiak to approve Treasurer’s report, motion carried.

A motion was made by Des Jardins and supported by Stachowiak to increase the 2 mil budget by \$5,000 to cover final/pending expenses from Manning Design.

**OLD BUSINESS**

Johnson gave an update on the Fixed sign project and the Wayfinding sign project (banners). Members discussed which designs to go with. They chose to have Manning Design to construct the 2) large “Welcome” signs (one at each end of town on M25). They chose to go with “The Tall” sign design. And to have Lou Johnson design all other signs and banners. Johnson will work with Manning Design for engineering costs and a time frame for completion.

A motion was made by Yeager and supported by Des Jardins to pay Lou Johnson \$200 for his work on sign project, motion carried.

2020 Meeting Schedule – changes made to change June date to the 8<sup>th</sup> for Public Hearing date.

A motion was mad by Des Jardins and supported by Pillsworth to approve the 2020 meeting schedule with corrections, motion carried.

**NEW BUSINESS**

Next meeting will be March 17, 2020.

A motion to adjourn made by Stachowiak and supported by Bouck at 9:45 a.m.

Dena Withey, Secretary