

**CITY OF CASEVILLE  
ELECTION COMMISSION  
February 6, 2020 11:00 a.m.**

**CALL TO ORDER**

The meeting was called to order at 11:00 a.m. by Clerk Jamie Learman in the Conference Room, Caseville Hall, 6767 Main Street, Caseville, Michigan.

**ROLL CALL**

Present: Jamie Learman, Dena Withey, Christopher Stahl

**MINUTES**

**MOTION, Carried**, by Stahl, second by Withey to approve the minutes of the October 3, 2019 Election Commission meeting as presented.

**MOTION, Carried**, by Stahl, second by Withey to approve the minutes of the October 11, 2019 Election Commission meeting/Public Accuracy Test as presented.

**CORRESPONDENCE - None**

**ELECTION PREPARATIONS**

Notices for Election: was published by the County.

Poll Site: Caseville Public School. Approval has been granted by the School Board.

Charting & Test Deck: Election Source will chart and prepare the test deck for the Public Accuracy Test. They will come on the Public Accuracy day and do a full service test of our new equipment. This will ensure that it is functioning correctly and assist us with any issues that may arise.

Poll Site Set-Up, March 9, 2020. The DPW will transport all voting equipment and supplies, Dena and Jamie will oversee the set up.

ELECTION DAY: The EPB & uncast ballots will be delivered by Jamie prior to opening of the polls. AVBs will be taken over after mail is delivered for the day.

**APPOINTMENT OF INSPECTORS**

Election Inspectors: Dena Withey (Chair), Deb Wolf (Co-Chair), Becky McGeathy, Diana Dunn, Gail Wilcox, and Laura Horkey.

**MOTION, Carried**, by Learman, second by Stahl to appoint the above list of certified inspectors to work the March 10, 2020 Election.

**BALLOTS**

Applications for the election have been received and ballots have been mailed out.

The last day for AVB by mail is Saturday, March 7, 2020. Jamie will be in the office 7:00 a.m. to 3:00 p.m.

The deadline for mailing MOVE ballots has past. Compliance reports have been submitted to the State.

**PRELIMINARY AND PUBLIC ACCURACY TESTING**

Preliminary test will be conducted on the same day as the Public Accuracy Test, once we receive the date and time.

**ADJOURNMENT:**

**MOTION TO ADJOURN**, Carried, by Withey and second by Stahl to adjourn the meeting at 11:09 a.m.

Minutes submitted by Dena Withey